

HARYANA STATE COUNCIL FOR SCIENCE & TECHNOLOGY (HSCS&T)
(DEPARTMENT OF SCIENCE & TECHNOLOGY, HARYANA)
BAYS NO. 35-38, SECTOR-2, PANCHKULA-134109
PHONE NO. 0172-2561339, 2560339, FAX NO. 0172-2560018
[www.dstharyana .org](http://www.dstharyana.org)

Applications are invited for the post of Educational Assistant at Kalpana Chawla Memorial Planetarium (K.C.M.P), Kurukshetra for a period of one year on purely contractual basis as per outsourcing policy of Haryana Government (Issued vide letter No : 43/5/2001-IGSI, Dated: 16.02.09). The salary would be given to the selected candidate as per the minimum basic pay plus grade pay only in the pay structure PB-2 (Rs.9300-34800) + 3200 Grade Pay. No allowances will be admissible. Candidate should possess essential qualification as 1st Class B.Sc. (Physics) preferably with honors and having experience in conducting educational and planetarium programmes including development of teaching aids, public relations. Maximum age limit is 40 years. However preference will be given to the candidates having prior experience in similar setup with similar work profile. Freshers may also apply. Candidates fulfilling the above eligibility may apply on the prescribed Application format. The application format along with terms & conditions can be downloaded from the U.R.L: <http://dstharyana.org/html/whatsnew.htm>. Filled in application format along with the self attested testimonials are to be sent to above mentioned address latest by 30.06.2011 at 05:00 p.m through speed/registered post or in person only. Only the short listed candidates will be called for the interaction-cum-interview. Secretary/EC, HSCST reserves the right to consider or reject any application without assigning any reason thereof.

**Secretary/EC,
HSCST, Panchkula**

HARYANA STATE COUNCIL FOR SCIENCE & TECHNOLOGY (HSCS&T)

(Dept. of Science & Technology, Govt. of Haryana)

BAYS: 35-38, SECTOR: 2, PANCHKULA -134109.**PHONE NO: 0172-2560339, 0172-2561339, FAX: 0172-2560018**www.dstharyana.org

HSCS&T invites applications for the post of Education Assistant on purely contract basis for Kalpana Chawla Memorial Planetarium (K.C.M.P), in consultation Sh. Sumit, Curator (Contact No 01744-238005,) Kurukshetra, as per the details given

Below:-

Name of Post	:	Education Assistant
Nature of Post	:	Contractual
No. of Posts	:	01 (Unreserved)
Scale of Pay	:	Minimum basic pay + Grade Pay in the pay scale PB-2 (Rs.9300-34800) + 3200 G.P. No allowances
will		be paid.
Essential Qualifications	:	1 st Class B.Sc. (Physics) preferably with honors.
Experience	:	Experience in conducting educational and Planetarium programmes including development of teaching aids, public relations. Preference will be given to the candidates having prior experience in similar setup with similar work profile.
Maximum Age Limit	:	40 years.
Job Description	:	Conducting educational programs related to Astronomy for students like popular science Lectures, science contests, Night observation programs etc. Demonstration and guiding the day-to-day visitors/student groups in exhibition areas, conducting of shows and other day-to-day related office works.

GENERAL INFORMATION:

1. Mere possession of requisite qualifications shall not entitle a candidate to be called for test and interview. Decision of the Council in this regard shall be final. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as disqualification for the job. There is absolutely no job guarantee for the incumbent after completion of the contract period. During the period of contract, he/she may be required to undertake extensive tour assignments in different parts of the country.
2. Overqualified candidates need not apply.
3. Candidates to inform in case of any change in their correspondence address/contact number.
4. Applications not submitted in prescribed format along with copies of self attested testimonials, photograph etc. shall not be considered. Interested candidates are once again advised to go through the details, download application form and thereafter submit signed applications.
5. Candidates are advised to send their applications in properly sealed envelopes superscribed by the words “ **Application for the post of Education Assistant**” addressed to **The Secretary/EC, Haryana State Council for Science & Technology, Bays: 35-38, Sector: 2, Panchkula, Pin- 134109** so as to reach latest by 30.06.2011 at 05:00 p.m. HSCS&T shall not be responsible in case of any damage, loss or delay in receipt of applications. Applications received after the last date will not be accepted.
6. In case of the last date of the receipt of the applications is holidays for state govt. offices then next day will be treated as the last day for the said purpose.
7. Short listed applicants will be intimated in written through registered post/speed post.
8. E.P.F will be deducted from the salary as per prescribed rate.
9. The prescribed application form may be printed from the copy furnished below:

HARYANA STATE COUNCIL FOR SCIENCE & TECHNOLOGY
 (DEPARTMENT OF SCIENCE & TECHNOLOGY, GOVT. OF HARYANA)
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PHONE NO: 0172-2560339, 0172-2561339, FAX: 0172-2560018
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APPLICATION FORMAT FOR THE POST OF EDUCATION ASSISTANT

(To be filled in by candidates in their own handwriting and forwarded to the above address)

Recent self
attested
Passport size
photograph
of candidate
to be pasted

1. NAME (IN BLOCK LETTERS) :
*(In case of female candidate the appropriate
word "Miss" or "Mrs." should be given)*

2. NATIONALITY :

NAME OF STATE TO WHICH
YOU BELONG :

3. ADDRESS Present :

Permanent :

4. DATE & PLACE OF BIRTH:

5. PERMANENT MOBILE NO :

6. EMAIL I.D :

7. FATHER'S NAME :

8. PARTICULARS OF ACADEMIC EXAMINATIONS PASSED:

Sr. No.	Examination	Board/University	%age of marks obtained	Class/Division obtained	Major subjects taken	Year of Passing

Continued on next page ...

- 9 ANY OTHER PROFESSIONAL QUALIFICATION/COURSE :
(APART FROM ACADEMIC QUALIFICATION)
(Will not be considered for finalizing the marks of the candidate for selection)

- 10 WHAT LANGUAGE CAN YOU READ WRITE OR SPEAK
(Check mark below):

Language	Read Only	Speak Only	Read & Speak	Read, Write & Speak

11. WHETHER UNDERGONE TRAINEESHIP AT ANY SCIENCE CENTRE/MUSEUM,
PLANETARIUM OR ANY OTHER SIMILLAR SETUP:

Name of Organization	Date of Joining	Date of Leaving	Designation & Nature of work	Salary & Grade

12. EXPERIENCE DETAILS :

Name of Organization	Date of Joining	Date of Leaving	Designation & Nature of work	Salary & Grade

Continued on next page ...

13	Reference (if any):			
	(These should be residents in India and holders of responsible positions. They should be intimately acquainted with the applicant's character and work but must not be relations. When the candidate has been in employment he should either give his present or most recent employer or immediate superior as referee or attach testimonial from him in regard to the candidate's fitness for this post)			
	(i)	Name	:	
		Occupation or position	:	
		Address	:	
	(ii)	Name	:	
		Occupation or position	:	
		Address	:	
14.	List of enclosures:			
	1.		4.	
	2.		5.	
	3.		6.	
Declaration: "I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue during any stage of recruitment or thereafter, shall disqualify me for the post applied for and I shall also be liable for any other action under the extant rules".				
Date----- Candidate's signature -----				

Candidate already employed should get the following endorsement signed by his/her present employer.

ENDORSEMENT BY THE HEAD OF THE DEPARTMENT OR OFFICE

No.----- Date -----

Full signature ----- Designation -----

Name & Address of Office with seal

